

**BOARD MEETING AGENDA & MINUTES**

Thursday, March 2, 2017

2:00 PM – 4:00 PM

**Meeting Location**

Oakland Unified School District  
1000 Broadway Street, 3<sup>rd</sup> Floor, Suite 300 - Jack London Conference Room  
Oakland, CA 94607

**The Youth Ventures Joint Powers Authority advocates for children, youth and families in the City of Oakland with a special emphasis on vulnerable populations.**

**Board of Trustees in Attendance:** Supervisor Nate Miley, County Administrator Susan Muranishi, Social Services Agency Director Lori Cox, Alameda County Health Care Services Agency Interim Director, Rebecca Gebhart, Chief Probation Officer Wendy Still, Mayor & Co-chair Libby Schaaf, City Council President Lynette Gibson McElhaney, Council Member Annie Campbell Washington, Oakland Police Department Captain LeRonne Armstrong, Department of Human Services Director Sara Bedford, Interim Superintendent & Co-Chair Devin Dillon, Board President James Harris, Board Director Jumoke Hinton Hodge, Board Vice-President Nina Senn, County Superintendent Karen Monroe, Chief Executive Officer of First 5 Janis Burger

**Staff:** Lisa Villarreal, Cathy Torres, Beverly Bitagon

**Guests:** Dolimer Rodriguez, Claudia Albano, Melanie Moore, Andrea Bustamante, Julie Hadnot, Kyra, Mungia, David Silver, Jessica Boyle, Alison Feldman, Larry Best, Dan Bellino, Alicia Dixon, David Harris, Angie Garling

**AGENDA**

**CALL TO ORDER AT 2:14pm**

**REGULAR CALENDAR**

**2:14pm 1. WELCOME AND INTRODUCTIONS**

**Co-Chair Schaaf**

*Co-Chair Wilma Chan was scheduled to lead this meeting but was taken ill. Co-Chair Schaaf presided.*

**2:15pm 2. ADOPTION OF MEETING MINUTES**

**ACTION Co-Chair Schaaf  
ITEM**

Review and Adoption of the January 12, 2017 YVJPA Board Meeting Minutes.

*Refer to Page 6: YVJPA Board Meeting Minutes 1/12/17*

*Mayor Schaaf asked for a motion to adopt the minutes from 1/12/2017 JPA Board meeting. No objections or abstentions. The minutes were adopted by consensus. Action Item resolved.*

**2:20pm 3. UPDATE FROM CEO**

Lisa Villarreal

**a) Hiring update – Introducing Executive Assistant to the CEO, Cathy Torres Mercado**

Cathy joined the JPA in early February 2017. She has a long history of public, private and philanthropic work as an Executive Assistant. Her experience includes work with The San Francisco Foundation as a Program Associate and Manager of the Education department. She then went on to work at the University of California, Berkeley. She has also worked with the Stuart Foundation and the Hewlett Foundation.

**b) Closed out FSG contract – Review final deliverables  
 Refer to Page 11: Table of Contents (FSG Resources to Support the JPA's Collaborative Efforts)**

The work with FSG has been completed and they have produced a turnkey roadmap and work plan for the next 18 months for the JPA and the Oakland Thrives Leadership Conference, criteria for future projects and process, criteria for adding members and projects, role and responsibilities. They have done the same for the Impact Tables with 6 months of suggested agendas that would align with the Equity Intelligence Platform being performed by Bloomberg and Associates. A comprehensive landscape analysis of 31 collaborative initiatives studied in Oakland was compiled, with the areas of overlap and collaboration. The analysis honed in on 20 viable indicators to populate the dashboards ---- impact tables will be fortified with resources from Kaiser in the form of up to 3 program managers to accompany the Impact Table Co-Chairs. Please contact the JPA for excerpts or the entire toolkit or landscape analysis. The JPA will make these available on the public drive.

**2:30pm 4. AUDIT COMMITTEE REPORT (tabled from January 12<sup>th</sup>)**  
 Review and approval of Auditor's Report of the FY 13/14 and FY 14/15 YVJPA independent audit, and 12/6/2016 Audit Committee meeting minutes and recommendations.

<b>ACTION ITEM</b>	<b>Alicia Dixon/ Audit Committee</b>
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**a) Shall the JPA accept the Audit Report? Discuss and vote.**

Refer to Page 12: Minutes 12/6/16  
 Page 15: Agenda 12/6/16  
 Page 18: Independent Audit Draft Letter 12/6/16  
 Page 21: Fiscal YE Audit Draft 12/6/16

Mayor Schaaf then presented a single motion to accept all 3 action items. By consensus, the motion is adopted.

Susan Muranishi presented the 3 action items, and gave the floor to Alicia Dixon. Alicia Dixon stated that the Finance Committee is distinguished from the work of the Audit Committee from a Sarbanes-Oxley (SOX) role, and that it would also separately monitor cash flow for the JPA on a regular basis. The Finance Committee could enhance the work of the JPA, growing the JPA, expanding the role of the JPA, finance and resource development, philanthropy and reach.

The motion to accept the Auditor's Report of the FY 13/14 and FY 14/15 YVJPA independent audit, and 12/6/2016 Audit Committee meeting minutes and recommendations was approved by consensus. Action item resolved.

- a) **Shall the JPA approve the recommendation to not collect annual dues from the Alameda County for this 2016-17 fiscal year, due to the 2013-14 non-payment of the City and the School District? Discuss and vote.** **ACTION ITEM**

*This motion to approve the recommendation to not collect annual dues from the Alameda County for this 2016-17 fiscal year, due to the 2013-14 non-payment of the City and the School District was approved by consensus. Action item resolved.*

*2016-2017 invoices will be sent out soon. It was brought up that each agency had different timing requirements and it was suggested that some consistency be put in place.*

- b) **Do we have volunteers to serve on the JPA Finance Committee? Discuss and vote.** **ACTION ITEM**

*Annie Campbell Washington, Rebecca Gebhart and Wendy Still volunteered to be on the Finance Committee. The motion to accept the three volunteers as members of the new Finance Committee was approved by consensus. Action item resolved.*

*Lisa Villarreal described the duties of a member of the Finance Committee: review financial materials from Marcus Foster Educational Institute (fiscal sponsor) with JPA CEO, as the JPA creates its first annual budget for submission in May. The commitment will entail meeting 2 times a year and possibly quarterly to gear up for the audit committee, and particularly as JPA presents the first budget.*

**2:40pm 5. DISCUSSION OF SANCTUARY CITY, DISTRICT, AND COUNTY STATUS**

**All**

**City report:** *To date, the claim that U.S. Immigration and Customs Enforcement (ICE) raids have occurred in Oakland has not been substantiated. Yet, the knowledge of this is impactful, causing people not to seek health services and the like. The City of Oakland is a city of refuge, reaffirmed by the City Council. An emergency allocation of \$300,000 was given by the City, and matched by the County (in larger part), as well as the San Francisco Foundation. This will fund the Know Your Rights workshops (schedules can be obtained from the Office of the Mayor) and Rapid Response Network by Cento Legal de la Raza will have their 24-hour hotline open and staffed by March 3, 2017. The City of Oakland has a policy which prohibits cooperation for the collection of any immigration information to prevent abuses of civil or constitutional rights. Oakland Police Department is updating all training materials to coincide with the City of Oakland's position.*

*As of this date, no new executive orders were released regarding immigration. The challenges and injunctions to the previous orders are still in place. Under the Trump administration, a person no longer has to be convicted to be subject to elevated enforcement prior to due process. Department of Homeland Security (DHS) will expand expedited removals which previously only addressed those who were found 100 miles from the border, and in the country for 14 days. DHS will also end the Catch and Release policy which addresses undocumented persons seeking asylum. ICE has established Victims of Immigration Crime Engagement (VOICE) to act as a liaison between ICE and the known victims of crimes committed by aliens. VOICE will provide a monthly report on apprehensions and releases, and will also report on local authorities which release undocumented immigrants from jail. The DHS will hire 10,000 new customs and immigrations agents.*

**County report:** Community meetings have been set. The County has approved matching San Francisco Foundation contribution of funds of \$750,000. The County wants parents who may be threatened with deportation to have a plan in place for relatives or another guardian to care for their children should they be apprehended. Although the County is sympathetic about the most appropriate place for the children, there should be something in place so they are not placed in foster care.

**District report:** Save Haven resolution being reviewed with 15 out of 18 districts taking a firm stand on this. The Director of Family Engagement has presented to the Board of Supervisors with a one-page status on what the schools are dealing with and what is needed. The County report underscored the level of anxiety present in the District, with resulting effects on attendance.

There was a comment made on Consideration of Deferred Action for Childhood Arrivals (DACA) applications referencing an email communication sent by State Superintendent of Public Instruction Tom Torlakson and the California Student Aid Commission (CSAC). The email, dated February 21, 2017, urged all eligible students to apply for the program, which allows undocumented students to receive state financial aid for college. The comment was that there was much trepidation around giving their information on an application, with the fear that they might be targeted for deportation.

There was a robust conversation about resources and stories. For example, La Clinica de la Raza in conjunction with legal staff established a toolkit for clinics which is appropriate for families and clinic staff in educating them about ICE and subpoena documents. The City of Oakland also created a sanctuary toolkit for other cities which was given to the City of San Leandro. There was a suggestion made about the documentation of and telling of local stories and sharing them with the group, with the storytellers being our youth. Also, comments were made about the reduction in the use of mental health and financial resources due to the fear around the current situation.

**2:55pm 6. DISCUSSION ON JANUARY 25TH OTLC MEETING  
PROPOSED MEETING DATES FOR 2017-2018**

**Lisa Villarreal**

Oakland Thrives Leadership Council meetings will take place in the following months: February, April, June, August, October, December

Lisa Villarreal announced high interest by the OTLC at the meeting on January 25, 2017 in the creation of an Early Warning System. Volunteers on this ad hoc committee include: Dr. Tony Iton, California Endowment; Janis Burger, First Five Alameda; Yvette Radford, Kaiser Permanente; Dr. Bert Lubin, UCSF; Eric Johnson, Oakland Housing Authority; Janet Liang, Kaiser Permanente; Dr. Devin Dillon; OUSD. The first report of the committee will be at the April 2017 OTLC meeting.

**3:05pm 7. UPDATES ON THE IMPACT TABLES CO-CHAIR  
COLLABORATION WITH THE BLOOMBERG EQUITY  
INTELLIGENCE PLATFORM**

**Lisa Villarreal**

Refer to Page 30: Impact Table Toolkit

Lisa Villarreal announced that the Impact Tables will be richly resourced by Kaiser Permanente in the form of the addition of project managers. She pointed to the JPA Solar System chart to illustrate the current projects, underscoring the Equity Intelligence Platform (EIP) being done by Bloomberg, and the Impact Tables and their respective areas of work: Health, Wealth, Education, Safety, Housing. The Impact Table Toolkit created by FSG

provides a turnkey process for how to conduct the Impact Tables. This includes sample agendas, description of Co-chairs, description of the Impact Table, work plans for the next 6-months.

The Landscape Analysis which FSG also provided creates much opportunity for collaboration for the Impact Co-chairs. The Co-chairs have asked for another lunch meeting and a half-day retreat.

Lisa Villarreal added that the Impact Table work groups for Health, Wealth and Education were requested by the JPA. The newer work groups for Safety and Housing were requested by the OTLC, and the notes from the JPA Board meeting dated May 5, 2016, and the OTLC meeting dated September 15, 2016, respectively, make mention of these occurrences.

**3:15pm 8. ADDING MEMBERS TO THE JPA BOARD OF TRUSTEES**

Shall the JPA adopt a criteria and process for adding members to the JPA? Discuss and vote.

Refer to Page 55: Suggested Criteria and Process for JPA Membership

**ACTION** Co-Chair Schaaf  
**ITEM** Lisa Villarreal

Lisa Villarreal stated that we need to be clear on the process and criteria for adopting members. Agencies whose members will be joining must have an alignment of mission, goals and track record with those of the JPA.

A motion was made and accepted to push this to the bylaw committee for recommendations and table for the JPA Board Meeting in May 2017 to consider recommendations.

Action item pending.

**3:25pm 9. JPA MEMBERSHIP**

- a) Discussion of timeline to add two new members from OUSD (to replace Curtiss Sarikey and Antwan Wilson)
- b) Discussion of timeline to select new Co-Chair from OUSD (the Bylaws require one Co-Chair each from City, County, and School District or Board of Education).
  - i. Shall the sitting Co-chairs (Mayor Schaaf and Supervisor Chan) and the sitting Treasurer (County Administrator Muranishi) be reelected to the second term (January 2017 – December 2017) in which they have already been serving? Discussion and vote.

**ACTION** Co-Chair Schaaf  
**ITEM** Lisa Villarreal

Refer to Page 57: Youth Ventures Joint Powers Authority Bylaws

Lisa Villarreal provided background on this topic. The JPA members and Co-Chairs come from the main agencies of the City, County and District. There are two vacant District spaces left by former Superintendent Antwan Wilson and former Chief of Staff Michael Gaal (who initially took the place of former Deputy Chief of Community Schools and Student Services Curtiss Sarikey).

An ad hoc bylaw committee was created by consensus, consisting of Libby Schaaf, James Harris, Lori Cox and Lynette McElhaney. The ad hoc bylaw group will convene to craft bylaw motions and recommendations to be actioned at the next JPA Board meeting in May 2017 in regards to the following:

- Change the bylaws to reflect a longer two-year term for Officers, with an additional optional two-year term.
- Table the status of the sitting Co-chairs until the JPA Board Meeting in May 2017.
- Discuss the status of the OUSD vacancies.

Action items pending.

### 3:35pm 10. UPDATES AND DISCUSSION OF CURRENT INITIATIVES

Trustees are invited to provide updates on current initiatives including the Oakland Promise, My Brother's Keeper, Harvard's By All Means, Food as Medicine, Unified Medical Records, Oakland Starting Smart and Strong (Universal Pre-K), and Affordable Housing.

**Co-Chair Schaaf**

*Refer to Page 59: JPA Solar System*

**David Silver, Education Director, City of Oakland- update on Oakland Promise and By All Means (BAM)-** (refer to attached Annual Report) David Silver introduced Jessica Boyle and Jennifer Davis who are from the Harvard Graduate School of Education (HGSE) on behalf of Harvard's multiyear initiative – By All Means: Redesigning Education to Restore Opportunity – aimed at developing comprehensive child wellbeing and education systems that help eliminate the link between children's socioeconomic status and achievement.

About a year ago it was decided that the JPA would represent the children's cabinet for the BAM Oakland, and Oakland had been chosen as one of six cities in the United States to participate in BAM with specific focus on maximizing collective impact, out-of-school time, personalized learning, and health and human services. At about the same time, the JPA endorsed the Oakland Promise. Harvard BAM wanted to focus on the Future Centers work that Oakland Promise was doing. Some of the highlights include:

1. Annual Report: (page 12, Road to Impact)
  - a. Brilliant Baby (2017: piloted financial coaching program with 100 new families; 2018: will have 250 new families) - \$500 for their children's savings account and \$500 for the families' near poverty needs
  - b. Kindergarten to College (2017: piloted at 18 OUSD schools and over 1000 early college scholarships; 2018: will be at 36 OUSD schools and 5000 early college scholarships)
  - c. Future Centers (2017: piloted at 3 high schools and 4 middle schools, generating over \$1MM of scholarships at each of the schools; 2018: all schools will have 80% FAFSA completion)
  - d. College Scholarships and Completion (page 15) (2017: gave out 300 college scholarships and persistence support; 2018: will give out multi-year scholarships and persistence support for 700 students)

- e. *Sustainability (page 16) (2017: obtained 200 individual donors, 1000 organizational and individual champions; 2018: goal is 400 individual donors and 2000 organizational and individual champions)*
  - f. *Looking forward to 2025: goal is to serve over 100,000 students and triple the number of college graduates.*
2. *Jennifer Davis from the Harvard Graduate School of Education (HGSE) briefly addressed the Board and commented on how pleased they are that Oakland is part of this major national initiative. She pointed at this critical moment in history and in education. She also highlighted the importance and progress of the local collective impact work that Oakland has done in this brief time, and honing in on a set of strategies which will accelerate the progress with children and families.*

**3:50pm 11. GENERAL ANNOUNCEMENTS**

**Co-Chair Schaaf**

*No general announcements*

**3:55pm 12. PUBLIC COMMENT**

**Co-Chair Schaaf**

*No public comments*

**4:00pm 13. ADJOURN**

**Co-Chair Schaaf**

*The meeting was adjourned at 3:52pm.*

The next Youth Ventures Joint Powers Authority board meeting is **Thursday, May 4, 2017, 2:00 PM to 4:00 PM** at 1000 Broadway, Conference Room to be confirmed.